

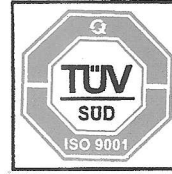


ALFA TRANSFORMERS LTD.

CIN-L311020R1982PLC001151

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Bhubaneswar-751010, Odisha, India

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ISO 9001 : 2015
Certificate Registration No. 99 100 11745/02

Ref: ATL: 2022-23:
Dated: 28/11/2022

To

All Directors
Alfa Transformers Ltd.

Sub: Notice for Convening Board Meeting on 05/12/2022

Sir,

You are cordially invited to attend the meeting of Board of Directors of the company to be held on Monday, 05/12/2022 at 3:00 P.M. at the registered office of the Company to transact the business as mentioned in the Agenda. The agenda items for this Board Meeting are enclosed herewith for your kind information.

You are requested to please make it convenient to attend the meeting. Kindly confirm your availability.

Thanking you.
Yours faithfully

For ALFA TRANSFORMERS LIMITED

SD/-

(CS Amarnath Tripathy)
Company Secretary

Encl: - As above.



AGENDA

For the 246th Meeting of the Board of directors of the Company to be held on Monday, the 05/12/2022 at 3 P.M. at the Registered Office of the Company

1. To grant any leave of absence to directors for not attending the meeting, if any.
2. **CONFIRMATION OF MEETINGS.**
 - a) To confirm the minutes of the previous Board Meeting.

ADMINISTRATION RELATED

3. To discuss and approve the proposal to issue and allot equity shares and warrants on the basis of preferential issue to promoter and promoter group **against conversion of Loan** and on acceptance of the proposal, the following matters may be discussion and approval:
 - (a) To discuss and approve draft Notice of EOGM
 - (b) Fixing the date, time and venue of the extra ordinary general meeting
 - (c) Appointment of Scrutinizer for conducting E-voting in fair and transparent manner
 - (d) Fixation of the cut –off date for the purpose of determining the eligibility of the shareholders to vote through e-voting
 - (e) Appointment of NSDL to facilitate the process of e voting & VC/OAVM provider in EOGM
4. To consider and decide about the vacation of office from the Directorship of Mr. Gopal Krishan Gupta as per Section 167 (1) (b) of Companies Act, 2013.
5. **ANY OTHER BUSINESS:**

Any other business if any, with the permission of the Chair.